

Job Aid: Locate your Pay Grade

Employee Self Service: How to Locate your Pay Grade

Menu Path to Locate:

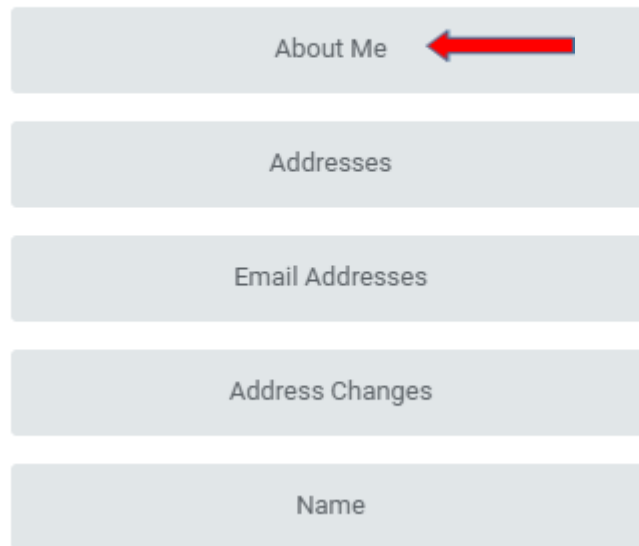
Applications → Personal Information → About Me → Compensation → Locate Salary Grade

Step 1: From the Workday Home Page, Select "Personal Information" under Applications

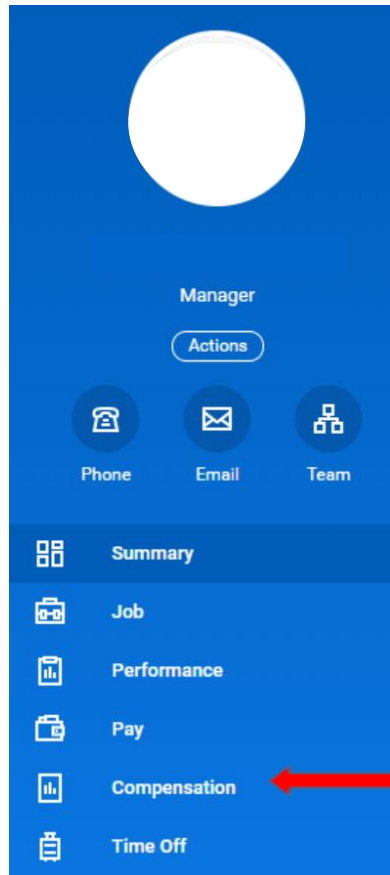


Step 2: Under Personal Information, Select "About Me"

View



Step 3: Under About Me, Select "Compensation"




Step 4: Under Compensation, you will see your Pay Grade listed.

Compensation

Compensation Package	Trustmark Compensation Package
Grade	Grade F (S) 
Grade Profile	Grade F (S)
Company	Trustmark Services Company

(S) indicates Salary or Exempt Status

Compensation

Compensation Package	Trustmark Compensation Package
Grade	Grade C (H) 
Grade Profile	Grade C (H)
Company	CoreSource, Inc.

(H) indicates Hourly or Non-Exempt Status

